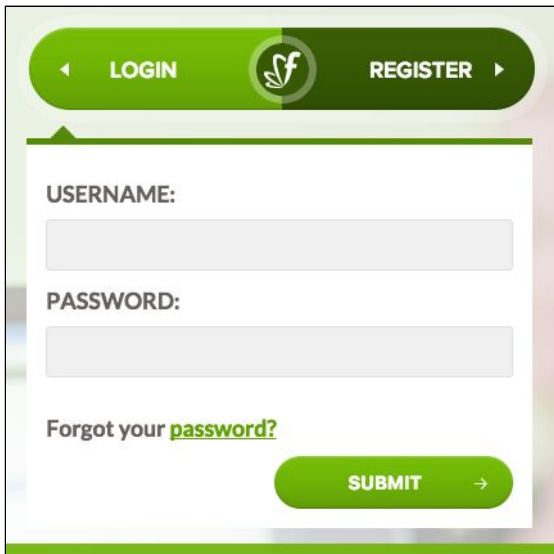
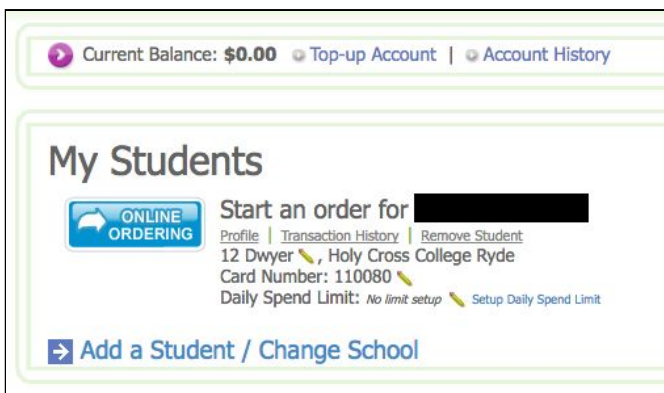


Step by step instructions on how to allocate print funds to your account



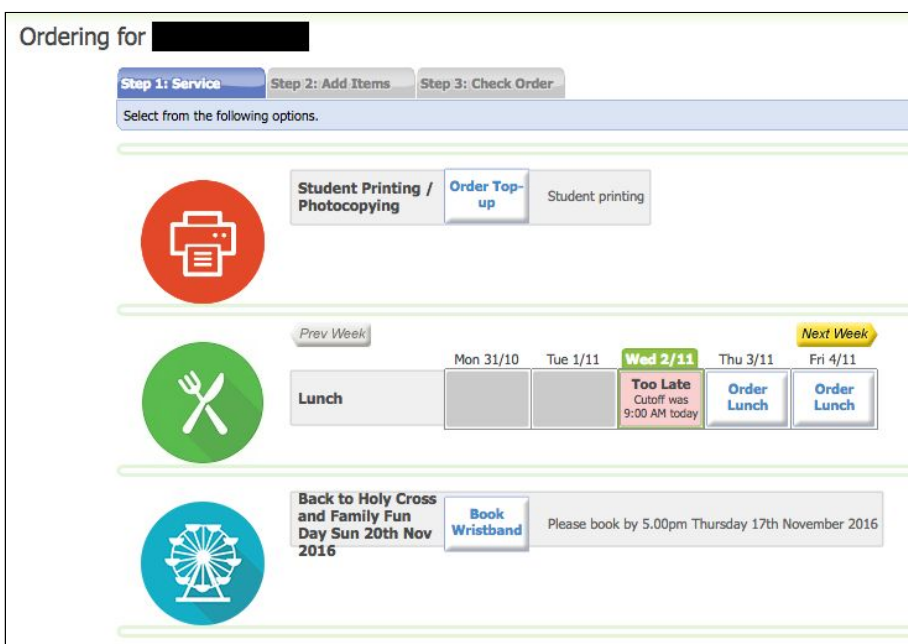
A login and register form with a green header. The header contains 'LOGIN' and 'REGISTER' buttons with a central logo. Below the header are two input fields for 'USERNAME:' and 'PASSWORD:'. A link for 'Forgot your password?' is located below the password field. A green 'SUBMIT' button with a right-pointing arrow is at the bottom right.

Step 1: Go to www.flexischools.com.au, select 'Login' and enter the credentials you set up previously.



A dashboard titled 'My Students'. At the top, it shows 'Current Balance: \$0.00' and links for 'Top-up Account' and 'Account History'. Below this is a section for a student with a redacted name. A blue 'ONLINE ORDERING' button is on the left. To the right, there is a 'Start an order for' button and a list of links: 'Profile', 'Transaction History', and 'Remove Student'. Below these links, the student's details are listed: '12 Dwyer', 'Holy Cross College Ryde', 'Card Number: 110080', and 'Daily Spend Limit: No limit setup'. At the bottom, there is a link to 'Add a Student / Change School'.

Step 2: Click the blue 'Online Ordering' button next to your son that you would like to allocate funds to.



An ordering interface for a student. It shows a progress bar with three steps: 'Step 1: Service', 'Step 2: Add Items', and 'Step 3: Check Order'. Below the progress bar, it says 'Select from the following options.' There are three main sections: 1. 'Student Printing / Photocopying' with a printer icon, an 'Order Top-up' button, and the text 'Student printing'. 2. 'Lunch' with a fork and knife icon, a calendar view showing 'Mon 31/10', 'Tue 1/11', 'Wed 2/11' (marked 'Too Late Cutoff was 9:00 AM today'), 'Thu 3/11', and 'Fri 4/11'. There are 'Order Lunch' buttons for the 3rd and 4th. 3. 'Back to Holy Cross and Family Fun Day Sun 20th Nov 2016' with a Ferris wheel icon, a 'Book Wristband' button, and the text 'Please book by 5.00pm Thursday 17th November 2016'.

Step 3: here you will find all the services available. Select 'Order top-up' next to 'Student Printing/Photocopying'.

Ordering for [REDACTED]

Step 1: Service | **Step 2: Add Items** | Step 3: Check Order

When you have finished adding items, please click "Next: Check" to continue. [Next: Check](#)

Student Printing / Photocopying

Online Payments

Qty	Name	Price *
+ Add	\$1 Top-Up	\$1.00
+ Add	\$5 Top-Up	\$5.00
+ Add	\$10 Top-Up	\$10.00
+ Add	\$15 Top-Up	\$15.00
+ Add	\$20 Top-Up	\$20.00

[go to top](#)

* Prices include G.S.T. where applicable.

Order Pad

Qty	Item	\$
0	N/A	\$0.00
Total:		\$0.00
Total includes \$0.00 G.S.T.		

Supplier: Holy Cross College Ryde printing/photocopying - Student Printing / Photocopying

Delivery by: Top-up, today (Wednesday) [Change](#)

Place by: 4:50 PM, today (Wednesday)

[X Clear Order Pad](#)

Step 4: Select your top up amount and select 'Next: Check'. *Print costs are \$0.20 per A4 B&W page and \$0.40 per A4 colour page.*

Payment Options [Continue...](#) [Cancel](#)

How would you like to pay for this order? Total value: \$5.79



Topup FlexiSchools Account **BEST VALUE** ([learn more](#))
Available Funds: \$0.00






I'll just pay for this order, this time.


Step 5: You will have the option to use the funds in your account or pay for the purchase as a once off. If you select to use the funds in your Flexischools account, your order will be processed and the money will be deducted. If you do not have the funds, you will be redirected to top up your account, once you do this, your order will be processed and you will receive an email confirmation of your purchase. This will automatically be added to your son's Papercut account.

Payment Options [Continue...](#) [Cancel](#)

How would you like to pay for this order? Based on the current order value of \$5.79, the following options are available:

Credit Card
Immediate Topup  

Your FlexiSchools Account
(Topup by    ) 

PayPal
Immediate Topup  [What is PayPal?](#)

Step 6: If you select to pay for the purchase as a once off, you will be directed to a page to select your payment method. Once you input your details, your order will be processed and you will receive an email confirmation of your purchase. This will automatically be added to your son's Papercut account.