



Holy Cross College, Ryde

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www.holycrosscollege.org

17 August, 2017

Dear Parents of Year 11,

Preliminary HSC Exams

As many of you are aware, the Year 11 Preliminary examinations commence Week 7 Monday 28 August, and conclude on Week 8 Monday, 4 September. Normal classes resume on Tuesday, 5 September.

Students were given their timetables in Week 5 in HCT and this will also be available on the College Website at: <http://www.holycrosscollege.org/currentstudents/examinations.php>

Please be aware that I met with Year 11 and have gone through with the students the expectations around the examinations. I have below, for your perusal, the information the students were given by me.

1. Students only come in for examinations – this means, if your son does not have an examination, he should be at home studying.
2. All exams will be held in the College Hall and students are required to be outside the hall 20 minutes prior to the published examination start time.
3. No student can leave an examination early.
4. All equipment must be in a plastic sleeve. Please remind the boys that no pencil cases are allowed inside the examination centre and under no circumstance is borrowing allowed during an examination. Students are to consult with their teachers regarding equipment to be used in each examination so that they are best prepared before the day.
5. Mobile phones are not allowed in the examination centre. If a student has a mobile phone - they need to be turned off and it should then be placed in an envelope with the name of the student clearly written at the front and handed in to the supervisor at the beginning of the examination.
6. Bags are not permitted in the examination centre.
7. Students are to wear their full College winter uniform. This means that all students are expected to have their blazers and should continue to adhere to the College grooming policies in regards to shaving and presentation.
8. Students are not permitted to remove any paper from the examination centre.
9. If a student is unable to attend an examination, the Year Coordinator and KLA Coordinator must be notified by email, by no later than 8am on the morning of the scheduled examination. A medical certificate must be provided for all absences and I ask you to please refer to the Assessment and Absence procedures outline I sent to all parents via email in April. Please note that absences should only occur for serious illness and/or misadventure. In cases of minor illness such as head colds, students should attend and attempt the examination and then apply for Illness/Misadventure consideration with appropriate documentation.
10. If your son has two examinations on one day and would like to return to school in between examinations, they are limited to the Visser Lawn and FLP. Please be aware, that your sons will be unsupervised in the yards. As senior students of the College, we trust the boys are mature enough to work in such an environment.

Students are encouraged to revise, seek assistance and make time to study for these examinations. It is important that boys walk into their examinations feeling confident to achieve their personal best.

If you need clarification or have questions about anything, please do not hesitate to contact me via email or at the College. It is important that we continue to work together to support the students and with open channels of communication- the Year 11 students will feel more confident in expressing any of their concerns.

I thank you again for your continued support and I wish your son the best during his examinations and hope he finds them a rewarding experience. It is important that once examinations are returned, that you reflect on the feedback with your son and how their results correspond with their set targets. This continued conversation around targets, achievement, organisation and hard work will set the tone for the final 15 months of your son's education.

Yours sincerely,



Mr Andrew Gillies
YEAR 11 COORDINATOR



Mr Michael Reid
ASSISTANT PRINCIPAL